



The Polus Center for Social and Economic Development, Inc.

November 30, 2008

Dear _____,

This letter shall confirm an offer for part time employment as a _____ with The Polus Center for Social & Economic Development, Inc.

Your effective date of employment will be _____ 2008 with your rate of pay at \$10.82 per hour. Your signature will indicate your knowledge and acceptance of these terms of employment. The first three months of employment is a provisional period. A personnel evaluation will be provided after six months.

Signature of Employee

Signature of Executive Director, Polus Center

Date